

Heli Shah
57 Scenic Dr
Poughkeepsie, NY 12603
Helirug1117@gmail.com

4/21/2023

Dear Noreen,

I am writing this letter to notify you that I am resigning from my position as Deputy Treasurer, effective May 6, 2023 and the last day of work would be May 5, 2023.

I appreciate the opportunity for professional growth you have provided during my time at Village of Pleasantville. Thank you for your support and encouragement.

Please let me know how I can help during the transition period. I wish you and the Village of Pleasantville only the best.

A handwritten signature in black ink, appearing to read 'Heli Shah', written over a horizontal line.

Sincerely,
Heli Shah